

The information collected by means of this form is required to process your application. All confidential information gathered shall be kept confidential to the extent provided for by the laws governing the activities of the Commission des transports du Québec. The transmission of information to another public body, if applicable, as well as its use to develop statistics, conduct a study, a survey or an investigation, or for verification purposes, is rigorously governed by the *Act respecting Access to documents held by public bodies and the Protection of personal information*.

IMPORTANT

- Only legal persons not established or not carrying on a business in Québec and natural persons may use the English version of the form.
- The “[Required documents](#)” section indicates which documents you must attach to your application

1 – Identification

Business

Business name

Québec enterprise number (NEQ)

Other name under which you do business, if applicable

Individual

Last name

First name

Québec enterprise number (NEQ)

Other name under which you do business, if applicable

Business address* (If you do business from your home, your home address is your business address.)

Number

Street

Apartment

City, village or municipality

Province or state

Postal code

Area code Telephone

Extension

Area code Cellular

Area code Fax

E-mail

* The Commission favors e-mails to transmit correspondence. In the absence of an e-mail address, correspondence is sent by fax or by mail. You must advise the Commission of any changes to this information as soon as possible.

2 – Decision(s) that modified the safety rating(s)

3 – Register Identification Number(s) subject to the reassessment

Register Identification Number (RIN)

Four empty number lines are provided for recording results. Each number line has a starting point labeled 'R' and is divided into 10 equal intervals by vertical tick marks.

4 – Officers, partners or directors (if the reassessment concerns their safety rating)

5 – Justification

6 – Declaration and signature

information is guilty.

Required documents

For each of the rights addressed in section 3 of this form (RIN), you must append the following document, issued by the Société de l'assurance automobile du Québec (www.saaq.gouv.qc.ca/en/reach-us). This document must have been issued within the last 29 days:

- ✓ Conduct Record (Owners and Operators of Heavy Vehicles file).

Fees

The cost of processing an application are **\$118 for each Registration identification number (RIN) indicated at section 3 and each Officer, partner or director indicated at section 4** of this form.

Submit your application

Send the form along with the payment and the required documents:

Online: **It's quick and easy and it allows you to pay in a secure manner:**

Go to www.ctq.gouv.qc.ca, choose "Services en ligne" (Online services, available in French only) and click on the tab for transmitting an application "[Transmission d'une demande](#)" (in French only).

By mail: Commission des transports du Québec
200, chemin Sainte-Foy, 7th floor
Québec (Québec) G1R 5V5

To reach us

Web site: www.ctq.gouv.qc.ca

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