



The information required in this form is necessary to process your application. All confidential information will be kept confidential except to the extent provided by the laws administered by the Commission des transports du Québec. The information may be released to another public body, if applicable, under an agreement for this purpose under the terms of the Act respecting access to documents held by public bodies and the protection of personal information.

IMPORTANT

The “Required documents” section informs you what documents you must attach to your application.

CTQ use only

Numéro de demande :

Numéro de revenu :

1 – Identification

Business

Business name

Québec enterprise number – NEQ

Other name under which you do business, if applicable.

Individual  Male  Female

Last name Given name

Québec enterprise number – NEQ

Other name under which you do business, if applicable.

Business address

Number Street Apartment

City, village or municipality Province or State Postal code

Area code Telephone Extension Area code Cell Area code Fax\*

E-mail address \*

\* I accept to receive all documents that may be sent to me at the e-mail address or the fax number mentioned above. I agree to advise the Commission des transports of any change as soon as possible.

## 2 – Ruling(s) affecting my safety rating

Ruling number(s)

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## 3 – Registration number(s) referred to :

Registration identification number(s) (RIN)

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## 4 – Officers, partners or directors

**>>** Fill in this section if you are applying for a review of the rating of an officer, a partner or a director.

Name(s)

Position(s)


## 5 – Justification

Please provide explanations justifying your application. You may join any relevant documents.

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## 6 – Declaration and signature

I declare that the information given in this form is true and accurate.

Signature	Name (in block letters)	Year	Month	Day	

### False declaration

Whoever makes a false declaration or provides false information is guilty of an offence and is liable to the penalties provided for under the Act and sanctions by the CTQ, in addition to costs.

## Required documents

For each of the rights addressed in section 3 of this form (RIN), you must append the following document, issued by the Société de l'assurance automobile du Québec ([www.saaq.gouv.qc.ca/en/reach-us](http://www.saaq.gouv.qc.ca/en/reach-us)). This document must have been issued within the last 29 days:

- ✓ Conduct Record (Owners and Operators of Heavy Vehicles file), including section 12 (Other events).

## Fees

In order to determine the amount of the payment that you should send with your application, please consult the form "[Fees—Owners and Operators of Heavy Vehicles](#)" (CTQ-340A) that is available on our website. The various ways to make the payment are also mentioned on the form.

## Submit your application

Send the signed form along with the payment and the required documents:

<b>By secure email</b>	<a href="http://www.ctq.gouv.qc.ca/en/to_reach_us">www.ctq.gouv.qc.ca/en/to_reach_us</a>	
<b>By Fax</b>	514 873-4720 or 418 644-8034	
<b>By mail</b>	Commission des transports du Québec 200, chemin Sainte-Foy, 7 <sup>th</sup> floor Québec (Québec) G1R 5V5	
<b>In person</b>	545, boulevard Crémazie East 10 <sup>th</sup> floor, Office 1000, Montréal	200, chemin Sainte-Foy, 7 <sup>th</sup> floor, Québec

## To reach us

<b>Internet address</b>	<a href="http://www.ctq.gouv.qc.ca">www.ctq.gouv.qc.ca</a>
<b>By phone</b>	Montreal area : 514 873-6424 All other areas : 1 888 461-2433